

# Employment Law Diploma

September 2016 – February 2017

Designed specifically for GP practices and networks, BMA Law's Employment Law Diploma focuses on your needs.

## Module 1

### Essential Employment Law

19 – 20 September 2016 (London)

22 – 23 September 2016 (Manchester)

**An invaluable introduction to employment law.** This module provides an excellent foundation for the course. It follows the life-cycle of the employment relationship, starting with the establishment of a contract, through to termination of employment. Tailored specifically to the needs of doctors, it also covers the special rules that apply in the case of salaried GPs.

## Module 2

### Managing Discipline and Grievances

21 – 22 November 2016 (London)

24 – 25 November 2016 (Manchester)

**How to manage disciplinary and grievance investigations, hearings and appeals.** During this module, you will consider how to deal with day-to-day discipline and grievance issues effectively. It will also address the fair procedures that must be followed when you have capability concerns arising from an employee's ill-health or poor performance. By the end of the session, you will be able to identify and avoid the main legal pitfalls that many fall into when dealing with discipline and grievance cases.

## Module 3

### Business Change and Discrimination

30 – 31 January 2017 (London)

2 – 3 February 2017 (Manchester)

**Your legal obligations during restructures and reorganisation.** The final module on the programme considers the legal aspects of restructures and reorganisations (including practice mergers), business sales, and out- or in-sourcing. You will also discuss how to deal with a redundancy situation, and the legal issues that arise when seeking to change terms and conditions of employment.

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